

Traditional Arts Apprenticeship Grant

Program Description

The South Dakota Traditional Arts Apprenticeship Program encourages the continuation of South Dakota's traditional arts and cultures by providing grants to master artists to teach qualified apprentices.

This funding category is designed to:

- Recognize the achievements of South Dakota traditional artists.
- Strengthen the resources of South Dakota traditional artists through a program in which recognized master artists teach and counsel apprentice artists.
- Strengthen the commitment of South Dakota traditional artists to their long-term work.

Definitions

Traditional Arts (or Folk Arts): Artistic practices that have a community or family base and express that community's heritage. Most traditional arts have endured through several generations. Typical communities are ethnic, tribal, occupational, regional or religious groups. The skills are usually learned informally and passed on from one generation to the next by observation and imitation rather than through academic or formal means.

Apprenticeship: A time-honored system by which skills, techniques, values and artistry are learned under the guidance of a recognized master.

Master Artist: Someone who is recognized generally by his or her community and peers as an exemplary practitioner of a traditional art form.

Apprentice: Someone who learns under the guidance of a master artist. Prospective apprentices should have some prior experience in the traditional art form they wish to learn and have a serious long-term commitment to the continuity of the art form.

Eligible

The apprentice applicant must be a South Dakota resident for at least two years prior to application. The master artist may be a South Dakota resident or reside in a nearby state. Artists may apply for only one of the following grants per fiscal year: Artist Collaboration Grant, Artist Grant or Traditional Arts Apprenticeship Grant.

Examples of eligible art forms include, but are not limited to, cowboy saddlemaking, Native American and European style quilting, rawhide and buckskin work, quill work, traditional music and dance such as Czechoslovakian accordion music or pow wow songs and dances, basketweaving, wood carving, rug braiding, lace making and other needlework.

Ineligible

- Funding will not be granted for academic research or formal study toward an academic or professional degree.
- Students pursuing graduate or undergraduate degrees are not eligible.
- Arrangements with more than three apprentices are not eligible. Apprenticeship Grants are not intended to support large classes, but rather, intensive individual teaching and learning.
- South Dakota Arts Council board members, staff and grant review panelists are not eligible to apply for Traditional Arts Apprenticeship Grants.
- Examples of art forms that are *not* eligible under this program include the work of professional teachers or contemporary studio craftworkers, re-creations of antiques or past traditions like mountain man crafts, or contemporary interpretations of traditional art forms (for instance, a theatre artist who wants to create a performance based on traditional storytelling or dance).

Deadline

All materials must be postmarked by March 1. Late applications will not be accepted. Please keep in mind that many post offices will not postmark after 5 p.m. Contact your postmaster if you have any questions. Applications may be delivered in person to the South Dakota Arts Council office no later than 5 p.m. on March 1. Applications submitted by facsimile (FAX) machine will not be accepted. Grant awards will be announced in May for the fiscal year starting July 1.

Grant Amounts

Grant awards generally will range from \$1000 to \$3000 awarded on a non-matching funds basis. It is anticipated that up to five apprenticeship arrangements will be funded each fiscal year. Each arrangement will consist of a master artist and 1 to 3 apprentices. Each prospective master and his or her apprentice(s) must apply together. Up to \$2000 of the award funds will be designated for the master artist in recognition of his or her artistic expertise and commitment. Master's fees are figured at \$20 per hour. Additional funds up to \$1000 may be requested for supplies, materials and travel costs of the master artist or the apprentice(s).

Fee payment will be made to the master artist in two installments, one at the beginning of the apprenticeship and one at the end. Recipients are responsible for any taxes due on apprenticeship awards. Supplies, materials and travel costs will be reimbursed to the master artist or the apprentice artist as appropriate. In the case of an out-of-state master artist, all payments will be made to the in-state apprentice, who is then responsible for paying the master's fee.

Apprenticeship Period

The apprenticeship must take place during the fiscal year which begins July 1 of the current year and ends June 30 in the next calendar year. Most apprenticeships in this program probably will include between 80 and 100 hours of instruction over a 6 to 12 month period. However, each art form has its own requirements and the lengths of apprenticeships are expected to differ. During the apprenticeship period, a representative of the South Dakota Arts Council will visit with the master and apprentice to document the learning process. Tape-recorded interviews may be conducted and photographs taken.

Criteria for Awarding Grants

All grant applications will be reviewed by a selection panel of individuals knowledgeable in traditional arts.

The selection panel will use the following criteria to evaluate and rank the applications:

- Traditional and artistic merit of the master artist's work.
- Extent of the apprentice's prior familiarity with the art form.
- Significance of the art form to the community or group.
- Shared membership of the master artist and apprentice in the cultural community (family, ethnic, tribal, religious, occupational, etc.) where the traditional art form originates.
- How likely the timetable and work plan are to succeed.
- Degree to which the art form is endangered.

Application Procedure

The master artist and apprentice must apply together and submit:

- One copy of the application form on pages 55-67.
 - In completing the application form, read the Glossary on pages 11-12, and Grant Application Codes on pages 13-16. Specific pages of the application must be signed by the appropriate master artist or apprentice(s).
 - Section I is to be filled out and signed by the master artist. Be sure to include a summary of the proposed apprenticeship in the space provided.
 - Section II is to be filled out and signed by the apprentice artist. (If there is more than one apprentice, each one should fill out a Section II form.)
 - Section III is to be filled out by the master artist and apprentice(s) working together to describe how the apprenticeship will be carried out and specifying a budget.
 - Section IV should be used to list the artistic documentation submitted by the master and apprentice artists.
- Appropriate examples of both the master artist's and apprentice's (all apprentices if there are more than one) work. See Artistic Documentation on pages 8-10 for complete individual documentation requirements. Samples may consist of slides, photographs, audio tapes, CDs, video tapes, newspaper stories, or other materials to support the application. To submit actual objects the master or apprentice(s) have made, please contact the South Dakota Arts Council office about making proper arrangements.
- Up to five pages of additional documentation may be submitted including newspaper stories, other support materials, and letters of support from people knowledgeable about the work and the artists' commitment to the art form. Letters of support are encouraged.
- A self-addressed, stamped mailer with correct postage if applicant wants Artistic Documentation returned; otherwise it will not be returned. You may pick up the material at the Arts Council office within 30 days after the grant announcements.

Contact the South Dakota Arts Council office if you have any questions about this application.

Evaluation

A Grant Evaluation Form is on pages 149-151 of the *Guide To Grants*. Evaluations are due 30 days after the end of the fiscal year. The applicant should write a brief description of the work accomplished with grant funds during the grant period and a statement indicating the impact of the grant on the master's and apprentice's career development and on the overall contribution to the applicant's community.

You must submit the evaluation in order to be eligible for future grants.

South Dakota Arts Council

800 Governors Drive
Pierre, SD 57501-2294
(605) 773-3131 or 1-800-423-6665
Website: www.sdarts.org

Traditional Arts Apprenticeship Grant Application

Before completing the application, please read pages 51-53 for *grant guidelines*, pages 8-10 for *Artistic Documentation*, and pages 11-12 for the *Glossary*. Make a copy of the entire application packet for your files before submitting.

SECTION I: To be completed by the Master Artist.

(If more than one apprentice is applying, provide artist information on separate sheet for additional artists.)

Master Artist's Name (Please type or print)	TIN or Social Security Number
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Mailing Address	City/State/Zip	County
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Daytime Phone	Evening or Message Phone	E-Mail Address	Website
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Apprentice Artist's Name (Please type or print)	TIN or Social Security Number
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Mailing Address	City/State/Zip	County
-----------------	----------------	--------

Daytime Phone	Evening or Message Phone	E-Mail Address	Website
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Grant Application Codes (see Pages 13-16):

Applicant Status _____
Applicant Institution _____
Applicant Discipline _____
Project Discipline _____
Type of Activity _____
Arts Education _____
Project Descriptors _____
Project Race _____
Grantee Race _____

Project Period: _____ Grant Amount requested: _____

Start Date _____

End Date _____ Total project cost: _____

Number of Artists Participating _____

Master/Apprentice Project Summary

AGREEMENT: I certify that the application information is true and complete to the best of my knowledge. It is agreed that the undersigned is authorized to abide by the relevant Terms, Conditions and Guidelines as printed in the SDAC *Guide To Grants*. In addition, the undersigned gives SDAC permission to duplicate submitted documentation for use in the grant review process.

Master Artist Signature

Date

SECTION II: To be completed by Apprentice. (Copy this page if more than one apprentice is applying.)

(Please type or print your responses. You may use up to one extra sheet of paper if the provided space is not large enough. Please indicate which question you are answering.)

Apprentice Artist Name (Please print or type.)

1. Please describe the traditional craft, music, art, dance, or occupational skill you wish to learn.

2. Why do you wish to study this art form?

3. When, where, how and from whom did you first learn this skill? What is your current level of ability?

4. What are your plans for working with this art form after the apprenticeship is complete?

5. Why have you chosen to learn from this master artist? Please describe how you know this person and in what capacity, if any, you have worked with him or her before.

Apprentice Artist's Signature

Date

SECTION III (continued): To be completed by the Master Artist and Apprentice(s) together.

BUDGET

A. Master Artist's Fee

Multiply the number of lessons (from previous page)
 TIMES the number of hours for each lesson X _____

EQUALS total hours = _____
 TIMES \$20 per hour X \$20

EQUALS Master Artist's Fee (not to exceed \$2000) = _____ (A)

B. Supplies and materials (list each item and its cost):

(If you need more space to provide the proper detail, please use a separate sheet.)

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Total supplies and materials = _____ (B)

C. Mileage

Figure the total number of miles to be traveled by either the Master or Apprentice(s)
 and multiply it by .32 per mile (or call for current state rates).

Number of miles _____ x .32 = _____ (C)

D. Other travel

If there are other travel costs such as lodging, explain in detail and enter
 the total amount on Line D

= _____ (D)

E. Subtotal supplies, materials and travel (total of B, C, and D), not to exceed \$1000 = _____ (E)

F. Total grant request (total A and E), not to exceed \$3000 = _____ (F)

SECTION IV: ARTISTIC DOCUMENTATION (Master Artist)

Support Materials: Artistic documentation of the master artist's work is necessary for the panel to evaluate the application. List below the materials you have included (slides, audio/video tapes, DVDs, and/or CDs) in support of your application. For slides, list the slide number, title, medium, date of completion, and actual size of the work. Send no more than 10 slides. Identify audio tapes, video tapes, DVDs, and CDs as to type, discipline, title, and date of completion of recorded work. Send no more than one recording of each type. (Do not send original artwork without contacting the South Dakota Arts Council first to make arrangements.) **See Artistic Documentation on pages 8-10 for a complete description of individual discipline requirements.**

Applicant Name: _____ **Discipline:** _____

SLIDES

Slide Number	Title	Size*	Medium	Date of Completion
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____
7.	_____	_____	_____	_____
8.	_____	_____	_____	_____
9.	_____	_____	_____	_____
10.	_____	_____	_____	_____

* Height (top to bottom); Width (left to right); Depth (front to back)

Mail slides in a clear acid-free slide sheet. Number and label slides on the front of each with the title you have listed on the application form. Be sure to indicate the top of the slide.

AUDIO TAPES, VIDEO TAPES, CDs, DVDs

Title of Recording	Type (audio, video, CD, DVD)	Discipline	Date Recorded
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

Number and label each recording with the title you have listed on the application form.

SECTION IV: ARTISTIC DOCUMENTATION (Apprentice Artist)

(Make additional copies of this page if more than one apprentice is applying.)

Support Materials: Artistic documentation of the apprentice artist's work is necessary for the panel to evaluate the application. List below the materials you have included (slides, audio/video tapes, DVDs, and/or CDs) in support of your application. For slides, list the slide number, title, medium, date of completion, and actual size of the work. Send no more than 10 slides. Identify audio tapes, video tapes, DVDs, and CDs as to type, discipline, title, and date of completion of recorded work. Send no more than one recording of each type. (Do not send original artwork without contacting the South Dakota Arts Council first to make arrangements.) **See Artistic Documentation on pages 8-10 for a complete description of individual discipline requirements.**

Applicant Name: _____ **Discipline:** _____

SLIDES

Slide Number	Title	Size*	Medium	Date of Completion
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____
7.	_____	_____	_____	_____
8.	_____	_____	_____	_____
9.	_____	_____	_____	_____
10.	_____	_____	_____	_____

* Height (top to bottom); Width (left to right); Depth (front to back)

Mail slides in a clear acid-free slide sheet. Number and label slides on the front of each with the title you have listed on the application form. Be sure to indicate the top of the slide.

AUDIO TAPES, VIDEO TAPES, CDs, DVDs

Title of Recording	Type (audio, video, CD, DVD)	Discipline	Date Recorded
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

Number and label each recording with the title you have listed on the application form.

TRADITIONAL ARTS APPRENTICESHIP GRANT CHECKLIST

HOW TO PACKAGE YOUR APPLICATION FOR SUBMISSION

Send one copy of the application form and attachments. Pages must be single-sided, 8 1/2" x 11"; oversized materials and newspaper clippings must be photocopied or laid out to fit this format. Applications must be postmarked or hand-delivered by the deadline. Retain a copy for your records.

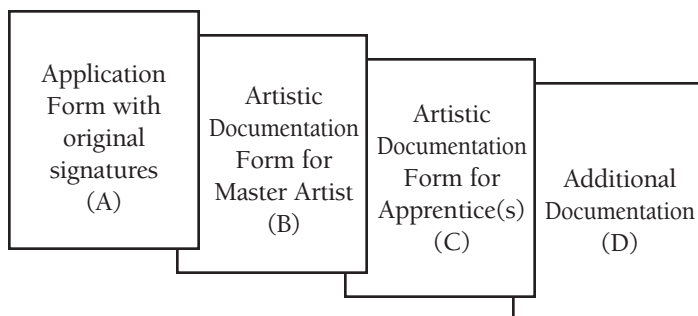
Illustrated below is the order in which application, attachments, and supplementary materials must be assembled. **To have nonprint documentation returned, you must enclose a self-addressed mailing package with adequate postage. Print materials are not returned.**

Step 1. Checklist of Materials

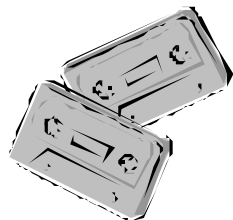
- ☐ A. Application Form (pages 55-63)
- ☐ B. Artistic Documentation form for Master Artist (page 65)
- ☐ C. Artistic Documentation form for Apprentice(s) (page 67)
- ☐ D. Additional Documentation (i.e. printed reviews, programs, etc.)
- ☐ E. Artistic documentation
- ☐ F. Optional: Self-addressed mailer with adequate postage to have nonprint documentation returned

Step 2. Assemble Materials for Mailing

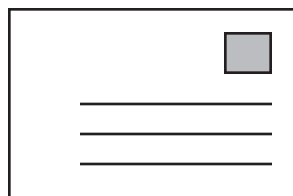
One copy of each:



Supplementary materials:



Artistic Documentation (E)



Optional - SAS mailer for documentation return (F)

Artist Documentation

Artist & Organization Guidelines

Artists and the organizations that involve artists in their applications must submit artistic documentation. Follow these guidelines and remember to include an appropriately sized, self-addressed mailer with correct postage for return of documentation.

General Information

Artistic documentation submitted for review is an important component of your application. Keep in mind that review panels may not be familiar with the artist's work and base their decisions only on the material included in the application packet. Be sure to select material which best portrays artistic strengths.

- Panelists generally prefer to review work completed no more than two years prior to the application deadline. Sample work should be consistent with your application request.
- A self-addressed, stamped mailer must be submitted if you would like your artistic documentation returned. If you wish to pick up these supporting materials at the State Arts Council office, you must do so within 30 days after the grant announcements.
- If you have any questions about the acceptability of support materials, call the Council office.

Dance

Dance includes choreography and performances in ballet, modern, jazz, tap and traditional dance.

Applicants must submit a VHS video cassette or DVD, 10-15 minutes in length, clearly labeled with the names of the performers, title and choreographer, duration of each work, date and location of taping. Tapes should be cued to the section you want reviewed.

Up to five pages of other documentation including but not limited to printed reviews, newspaper feature stories, letters of support, etc. may also be included.

Design Arts

Design Arts include architecture, landscape architecture, product design, graphic design, urban design, historic preservation and community planning.

Applicants must submit slides or Windows XP compatible digital slides on CD-ROM following labeling procedures under the visual arts documentation section. Slide documentation may consist of drawings or proposals not yet realized as well as work that has been produced. Provide information describing the project(s) and the applicant's artistic role.

Up to five pages of other documentation including but not limited to printed reviews, newspaper feature stories, letters of support, etc. may also be included.

Traditional Arts

Traditional arts are artistic practices which have emerged and are shared within various groups or communities: ethnic, occupational, religious, family and regional. Expressing aesthetics of a group or community, traditional arts include language, literature, visual art, crafts, architecture, music, pageantry, dance, drama and ritual. Traditional arts are mainly learned orally, by imitation, or in performance, and are generally maintained without formal instruction or outside institutional direction. Traditional arts are perpetuated informally within the community or group.

Applicants should refer to requirements in dance, music, visual arts, or other disciplines as appropriate for applicable documentation of a particular traditional art.

Up to five pages of other documentation including but not limited to printed reviews, newspaper feature stories, letters of support, etc. may also be included.

Literature

Literature includes poetry, fiction and creative non-fiction, plays and screenplays.

Submit all material on 8 1/2" x 11" paper. Number the pages of your work samples in the upper right-hand corner and paper clip each copy. Do not reduce type size or crowd the pages of your work samples with so much material that it is difficult to read or appears to violate the spirit of the length requirement.

Applicants must submit clearly reproduced and properly collated manuscript material. "Typescript" means material produced by a typewriter or a "letter quality" printer. Clear photocopies of this typescript material are acceptable.

A cover page should list the legal name and address of the applicant and the title(s) and date(s) of the work(s) submitted. Titles of poems, stories, or novels should appear at the top of every page.

Poetry

Submit one copy of representative poems, or one narrative poem (or section of narrative poem) not to exceed 15 pages in length.

Prose

Submit one copy of a minimum of 10 to a maximum of 30 pages (5,000 to 7,500 words) of short fiction, short stories, plays or screenplays, creative non-fiction or a novel excerpt in typescript, double-spaced. Applicants submitting novel excerpts may include one additional page at the beginning of their submissions in which they set the scene or offer a plot synopsis.

Up to five pages of other documentation including but not limited to printed reviews, newspaper feature stories, letters of support, etc. may also be included.

Media Arts

Media Arts include film, video, audio, and computer arts, but not photography and holography, which are referred to the Visual Arts Panel.

Applicants may submit no more than two complete works on videotape (VHS only), CD, DVD, or audio cassette. Tapes should be cued to the section you want reviewed. An outline and description of a longer work may be included. Sample materials should include title, length, date made, technique, original format, experimental or documentary, and specific role of applicant in creating submitted work. Please indicate if your video has sound.

Because panelists must review documentation from a large number of applicants in a limited amount of time, please limit your cued sample sections to no more than 15 minutes.

Up to five pages of other documentation including but not limited to printed reviews, newspaper feature stories, letters of support, etc. may also be included.

Music

The music category includes performance and composition in classical, traditional, choral, jazz, contemporary, experimental, popular music, and opera.

Performance

Applicants must submit works on videotape (VHS only), CD, DVD, or audio cassette of representative works, 10-15 minutes in length, clearly labeled with name of performers, instruments (voice or otherwise), name of works and composers, duration of each work, and date of taping and/or composition. Tapes must be cued to the section you want reviewed. Lengthy periods of applause or narration should be omitted.

Composition

In addition to an audio or video tape (described above), composers may submit up to 3 different scores, up to 20 pages each. Scores should be titled and orchestrated, and include date of composition. When possible, provide scores to accompany submitted audio or video samples. For electronic compositions for which there is no score, send a description of the equipment and techniques used.

Up to five pages of other documentation including but not limited to printed reviews, newspaper feature stories, letters of support, etc. may also be included.

Theater

Theater includes production and performances in classical and experimental theater, mime, puppetry, storytelling, musical theater and theater for young audiences.

Applicants must submit a VHS video cassette or DVD, 10-15 minutes in length, clearly labeled with the name of the performers, title and creator of the work, duration of each work and date of taping, and the applicant's artistic role. Tapes should be cued to the section you want reviewed.

Up to five pages of other documentation including but not limited to printed reviews, newspaper feature stories, letters of support, etc. may also be included.

Visual Arts

Visual arts include drawing, painting, printmaking, sculpture, photography, holography, crafts and mixed-media. Applicants must submit 10 slides in 9" x 12" plastic sheets, each slide in its own pocket. Number and label slides on the front of each, indicating which is the top of the artwork shown in the slide, include the title you have listed on the application form and your name. Indicate the slide number to correspond with the titles you have listed on the application form. On the application form include the slide number, title, medium, size or scale, materials and date of completion. Do not submit glass mounted slides. Correct labeling ensures that your slides will be properly projected. Slides are preferred, but high quality, Windows XP compatible digital slides may be submitted.

NOTE: Your slides should be of the highest quality possible. Professional photographs of your work are highly recommended. Experience indicates that it may not be to your advantage to submit slides portraying a wide diversity of styles. Be sure your slides are properly labeled and legible.

Up to five pages of other documentation including but not limited to printed reviews, newspaper feature stories, letters of support, etc. may also be included.

Follow the diagram below to label slides.

The diagram shows a rectangular box representing a slide label. Inside the box, the word "Name" is at the top left, and "Title" is directly below it. In the top right corner, there is an upward-pointing arrow. In the center of the box is a smaller rectangle representing the artwork. At the bottom left, the word "Medium" is written, and at the bottom right, "No." is written.

Glossary

Application Form

In completing application forms, use the following definitions as guidelines. Not all terms appear on all application forms.

TIN Number. Taxpayer Identification Number. Formerly the Federal Employee Identification (FEI) Number for applicant organizations (tax exempt number).

Social Security Number. If applicant is applying for a grant as an individual.

County. County of applicant.

Contact Person. Person to contact for additional information.

Project Title. A title to be used for project publicity.

Grant Application Codes. Found on page 13-16.

Project Period. Indicate period during which funds will be expended or obligated within fiscal year starting July 1 and ending June 30.

Dates of Events. Show confirmed dates of specified arts events.

Number of Individuals to Benefit. The total number of artists participating, children and youth benefiting and other direct project beneficiaries and participants.

Number of Children and Youth to Benefit. The total number of children and youth (including students, participants, and audience members) benefiting directly from the funded project. This figure should reflect a portion of the total number reported in the individuals benefiting field.

Number of Artists Participating. The total number of artists directly involved in providing art or artistic services specifically identified with the project.

Application Summary. A brief summary of project or program must be entered in the space provided on the application form.

Authorizing Official. Person with authority to legally obligate Applicant.

Expenses

A. Personnel

Personnel - Administrative - Employee salaries, wages and benefits for executive and administrative staff, business managers, fundraisers, clerical and supportive personnel such as maintenance and box office personnel.

Personnel - Artistic - Employee salaries, wages and benefits for artists, instructors, artistic directors, etc. specifically identified with this project.

Personnel - Outside Artistic Fees and Services - Payments for services by artists not normally considered employees of applicant.

Personnel - Other Outside Fees and Services - Payments to firms or persons for non-artistic services such as legal, financial, etc.

B. Space Rental - Payments specifically identified with the project for rental of office, theater, gallery and other such spaces.

C. Travel - All costs for travel specifically identified with the project at state government rates. Rates at the time of printing: 32 cents per mile; lodging up to \$43 plus tax. After Jan. 1, 2006, up to \$44 plus tax, and after July 1, 2006, up to \$45 plus tax; and meals at \$23 per day in-state. Out-of-state rates: lodging up to \$150 plus tax, and meals at \$33 per day. Touring Artists include shipping costs with travel.

D. Marketing - All costs for marketing/publicity/promotion specifically identified with the project. Include costs of newspaper, radio, TV advertising, printing and mailing of brochures, flyers, etc., for promotion and fundraising.

E. Remaining Operating Expenses - All expenses identified with project and not entered in other categories. Include utilities, insurance, office expenses such as phone, printing, postage; program expenses such as scripts/scores, sets, royalties, equipment rental, shipping and hauling expenses not entered under "Travel," art and workshop supplies; fundraising expenses. Do not include capital expenditures as defined in Note on page 12.

F. Total Cash Expenses - Total of A through E.

G. In-kind Contributions - The fair market value of non-cash contributions to the project which are provided by the applicant, volunteers or outside parties at no cash cost to applicant. A dollar value should be assigned to in-kind items such as personnel, space rental, travel, marketing and operating expenses directly benefiting and specifically identifiable to the grant project.

H. Total Expenses - Total of Cash Expenses (F above) and In-kind Contributions (G above).

NOTE: Capital Expenditures - Expenses for additions to a collection, such as works of art, artifacts, historic documents, etc., the purchase of which is specifically identified with the project or organization, or other expenses for purchase of buildings or real estate, renovations or improvements involving structural change, payments for roads, drives, parking lots, permanent and generally immobile equipment such as grid systems or central air conditioning, etc., which are specifically identified with the project or organization.

Income

I. Admissions - Revenue derived from sale of admissions, tickets, subscriptions, memberships, etc., for events of project.

J. Contracted Services - Revenue derived from fees earned through sale of services, i.e. sale of workshops to other community organizations.

K. Other - Revenue derived from sources other than those listed above. Include catalog sales, advertising space in programs, gift shop income, concessions and parking.

L. Cash Support - Cash support by businesses, corporations, foundations, individuals, fundraisers and similar sources.

M. Government Support - Cash support derived from government grants or appropriations given for the project. Do include other South Dakota Arts Council grants such as Artists In Schools & Communities, Technical Assistance, Professional Development, and Excursion grants. Arts Challenge Grant applicants will include **all** South Dakota Arts Council grants including their previous year Arts Challenge Grant.

N. Applicant Cash - Funds from applicant's present and/or anticipated resources budgeted for this project.

O. Total Applicant Cash Income - Total of I through N above.

P. Grant Amount Requested - Amount requested from South Dakota Arts Council in support of this project, no more than 50% of Total Cash Expenses (F under Expenses).

Q. Total Cash Income - Total Applicant Cash (O above) and Grant Amount Requested from South Dakota Arts Council (P above).

R. Total In-kind Contributions - Same amount as G under Expenses.

S. Total All Income - Total Cash Income (Q above) and Total In-kind Contributions (R above) and should equal H above. NOTE: Do not include income intended for Capital Expenditures.

Grant Application Codes

The codes listed are to be used when completing your grant application. They have been included to meet standards set by the National Information Systems Project (NISP), a program of the state and regional arts agencies across the country and the National Endowment for the Arts. The purpose of NISP is to improve management and guarantee national compatibility in the collection, organization, and exchange of arts information. Your response is voluntary and confidential.

When using these codes to complete the application form, enter only one number per category. Choose the number that BEST describes you (if applying as an individual) or the organization.

Applicant Status

Individual [01]	Government-Regional [06]
Organization-Nonprofit [02]	Government-County [07]
Organization-Profit [03]	Government-Municipal [08]
Government-Federal [04]	Government-Tribal [09]
Government-State [05]	None of the Above [99]

Applicant Institution

Performing Groups

- Performing Group [03]
- Performing Group –
College/University [04]
- Performing Group – Community [05]
- Performing Group – Youth [06]

Venues/Presenters

- Cultural Series Organization [47]
- Performance Facility [07]
- Art Museum [08]
- Other Museum [09]
- Fair/Festival [14]
- Gallery/Exhibit Space [10]
- Arts Center [15]
- Cinema [11]

Councils/Service Groups

- Arts Council/Agency [16]
- Historical Society [28]
- Humanities Council [29]
- Arts Service Organization [17]
- Union/Professional Association [18]

Media

- Independent Press [12]
- Literary Magazine [13]
- Media – Periodical [42]
- Media – Daily Newspaper [43]
- Media – Weekly Newspaper [44]
- Media – Radio [45]
- Media – TV [46]

Education Institutions

- School of the Arts [48]
- Arts Camp/Institute [49]
- School District [19]
- Parent-Teacher Organization [20]
- Elementary School [21]
- Middle School [22]
- Secondary School [23]
- Vocational/Technical School [24]
- College/University [26]
- Other School [25]

Community/State Organizations

- Library [27]
- Parks and Recreations [37]
- Social Service Organization [50]
- Community Service Organization [32]
- Religious Organization [35]
- Child Care Provider [51]
- Seniors' Center [36]
- Correctional Institution [33]
- Health Care Facility [34]
- Foundation [30]
- Corporation [31]

Individuals

- Individual Artist [01]
- Individual Non-Artist [02]

Government

- Government – Executive [38]
- Government – Judicial [39]
- Government – Legislative/House [40]
- Government – Legislative/Senate [41]

Other

- None of the above [99]

**Applicant Discipline
Project Discipline**

Crafts [07]

- A Clay
- B Fiber
- C Glass
- D Leather
- E Metal
- F Paper
- G Plastic
- H Wood
- I Mixed Media

Dance [01]

- A Ballet
- B Ethnic/Jazz
- C Modern

Design Arts [06]

- A Architecture
- B Fashion
- C Graphic
- D Industrial
- E Interior
- F Landscape Architecture
- G Urban/Metropolitan

Folklife/Traditional Arts [12]

- A Folk/Traditional Dance
- B Folk/Traditional Music
- C Folk/Traditional Crafts & Visual Arts
- D Oral Traditions (include folk/traditional storytelling)

Humanities [13]

Interdisciplinary [11]

Literature [10]

- A Fiction
- B Non-Fiction
- C Playwriting
- D Poetry

Media Arts [09]

- A Film
- B Audio
- C Video
- D Technology/Experimental

Multidisciplinary [14]

Music [02]

- A Band
- B Chamber
- C Choral
- D New
- E Ethnic
- F Jazz
- G Popular
- H Solo/Recital
- I Orchestral

Opera/Musical Theater [03]

- A Opera
- B Musical Theater

Photography [08]

Theater [04]

- A General
- B Mime
- C Puppet
- D Theater for Young Audiences

Visual Arts [05]

- A Experimental
- B Graphics
- C Painting
- D Sculpture

Non-Arts/Non-Humanities [15]

Type of Activity

Presentation

- Concert/Performance/Reading [05]
- Exhibition [06]
- Fair/Festival [08]

Production

- Award/Fellowship [03]
- Artwork Creation [04]

Organizational Support

- Operating Support [11]
- Organization Establishment [10]
- Professional Support –
 - Administrative [14]
- Professional Support – Artistic [15]
- Stabilization/Endowment/
 - Challenge [32]

Teaching/Learning

- Apprenticeship [25]
- School Residency [20]
- Other Residency [21]
- Arts Instruction [12]
- Curriculum Development/
 - Implementation [31]
- Student Assessment [30]
- Seminar/Conference [22]
- Technical Assistance [34]
- Professional Development/
 - Training [29]

Distribution

- Distribution of Art [24]
- Publication [17]
- Web Site/Internet Development [35]
- Broadcasting [36]

Other

- Regranting [26]
- Audience Services [02]
- Research/Planning [19]
- Marketing [13]
- Building Public Awareness [33]
- Identification/Documentation [09]
- Recording/Filming/Taping [16]
- Repair/Restoration/Conservation [18]
- Equipment Acquisition [23]
- Translation [27]
- Writing About Art [28]

None of the above [99]

Arts Education

99 None of this project involves arts education

01 50% or more of this project's activities are arts education directed to:

- A K-12 students
- B Higher education students
- C Pre-kindergarten children
- D Adult learners (including teachers and artists)

02 Less than 50% of this project's activities are arts education directed to:

- A K-12 students
- B Higher education students
- C Pre-kindergarten children
- D Adult learners (including teachers and artists)

Project Descriptors

Indicate, if any, the descriptors that comprise a significant portion (50 percent or more) of the grant's resources/activities. Indicate all that apply. If none apply, or if the descriptors apply to a small or indeterminate portion of your funding/activities, leave the field blank.

- Accessibility [A]
- International [I]
- Presenting/Touring [P]
- Technology [T]
- Youth at Risk [Y]

Grantee Race**For INDIVIDUALS only**
(indicate all that apply)

Asian [A]
Black/African American [B]
Hispanic/Latino [H]
American Indian/Alaska Native [N]
Native Hawaiian/Pacific Islander [P]
White [W]

For ORGANIZATIONS only

(Select only one. Choose 99 unless 50% or more of your group's board or membership can be described by one of the group designations below.)

Asian [A]
Black/African American [B]
Hispanic/Latino [H]
American Indian/Alaska Native [N]
Native Hawaiian/Pacific Islander [P]
White [W]
No single group [99]

Project Race

Asian [A]
Black/African American [B]
Hispanic/Latino [H]
American Indian/Alaska Native [N]
Native Hawaiian/Pacific Islander [P]
White [W]
No single group [99]